Sample Agenda: Kickoff Meeting

(Optional) Pre-Meeting Reading/Listening
Read or listen to one of the following on mutual aid or childcare and discuss at your kickoff.

- Reading: Solidarity Not Charity by Dean Spade
- Podcast: Mutual Aid Toolkit from Dispatches
- Reading: 7 Ways to Revolutionize Childcare and Build All-Ages Movements by Victoria Law
- Podcast: Care Work is More Valuable Than Ever by Pitchfork Economics
- Reading: Meeting Needs by David Backer & Kate Cairns

Introductions (5-10 minutes)
Get to know each other with an icebreaker such as "What's been particularly challenging about childcare right now? What's been surprisingly easy?"

Define a timebank (5 mins)
A network of people giving and receiving care. For every hour you "give," you "receive" an hour in return. In a timebank, you can give and receive care from different people, and the timebank will equalize it out. *The Golden Rule:* All hours are equal. 1 hour of tutoring = 1 hour of outdoor recreational activity = 1 hour of translation support

Group agreements (10 minutes)
Brainstorm and set group norms/agreements together. Make sure to discuss how many hours/week each parent is expected to contribute and receive.

Discuss roles and communication preferences (10 minutes)
Who will be your first weekly coordinator/scheduler?
Will you have a group chat, email, Google doc or weekly meeting?

Fill out intake forms together (5 minutes)
Sample intake form here: ocasiocortez.com/childcare

Review COVID-19 safety and childcare tips (15 minutes)
Resource, with thanks to DSA Red Sprouts for their guidance, here: ocasiocortez.com/childcare

****If you live in NY-14, don't forget to fill out this pledge form at bit.ly/pledgetocare so we can support you!****